

# City of Somerset

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RESOLUTION  
OPERATIONS AND MANAGEMENT PLAN  
USDA APPLICATION

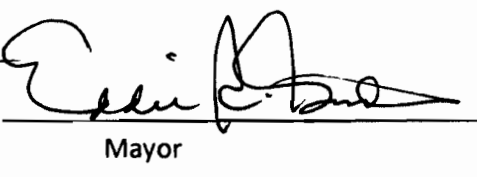
WHEREAS, the City of Somerset is submitting an application to the U.S. Department of Agriculture, Rural Development, for the construction of the Somerset Energy and Municipal Building; and

WHEREAS, the USDA application requires an Operations and Management Plan as adopted by the Common Council of the City of Somerset.

NOW THEREFORE, the Somerset City Council hereby adopts the Operations and Management Plan (as attached) required by the USDA Rural Development application.

Adopted this 14<sup>th</sup> day of May, 2012.

  
City Clerk

  
Mayor

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# **OPERATIONS AND MANAGEMENT PLAN FOR CITY OF SOMERSET KENTUCKY**

I. **Description of City**

Somerset was first settled in 1798 by Thomas Hansford and several members of the Jasper family. It received its name from Somerset County, New Jersey, the place where some of the settlers once lived. Somerset became the county seat of Pulaski County in 1802 and was incorporated as a city in 1887.

II. **Physical makeup of City**

The City of Somerset is a third class city in south central Kentucky. The City of Somerset has a total of 11.3 square miles and is expanding through annexation. The roadways in the City consist of about 138 miles. The 2010 Census shows that the population of Somerset is 11,196.

III. **Management**

The City of Somerset is a municipality, organized under the laws of Kentucky. It is governed by the Mayor and a City Council consisting of 12 members. The Mayor serves a four year term and the City Council members serve two year terms.

IV. **Type of Departments and Services**

The City of Somerset has thirteen departments which serve the citizens. Each department has a department manager that answers directly to the Mayor. The departments' duties are as follows:

Executive Department: Performs general government support functions including Engineering, Accounting, Planning & Zoning, Attorney, Planning, Purchasing, and Human Resources. Also collects taxes and licenses for the City.

Police Department: Officers provide Police protection, Safety Officers provide motorist assists and funeral escorts, Spanish interpreter on staff, and equipment includes motorcycles, Segways, and a helicopter.

Fire Department: Fully paid department with two stations and several different pieces of equipment to fight fires. Department is very active in fire prevention and Explorer program.

Street Department: Responsible for maintaining all City streets and sidewalks. Department also assists with community functions and snow removal.

Sanitation Department: Responsible for collection of residential garbage and has a dumpster program for commercial customers. Also promotes community cleanup efforts.

Water Department: Produces and provides water to not only the City residents but to other districts in Pulaski and the surrounding counties. Total customers would be over one hundred thousand people.

**Gas Department:** The Gas Department has a Natural Gas Transportation pipeline that crosses five counties. Gas is also provided to the City residents and to other surrounding communities.

**Wastewater Department:** Provides Sewer facilities for the City residents and some county residents. Two plants are currently in operation.

**Water Park:** The City owns a Water Park which draws close to one hundred thousand visitors a year.

**Parks & Recreation:** The Parks Department operates two major park facilities and several small community parks.

**Ambulance Service:** The City operates an Ambulance Service which is the only service in the entire county. The service also covers part of Wayne County.

**Cemetery Department:** The City recently took over management of the Somerset Cemetery.

**Fuel Center:** The City is opening a gasoline and diesel fuel center to help offset high fuel costs. A natural gas pump is also being installed and many City owned vehicles will be converted to this alternative fuel.

**V. Staffing**

The City currently employees 30 administrative staff, 42 police officers, 26 firemen, 53 Ems workers, 80 utility workers, 15 parks workers, 2 engineers, and 1 attorney. During the summer season, the water park employs around 150 part time workers.

**VI. Compliance with Federal State and Local Laws**

The City is and plans to remain in compliance with any and all federal, state and local laws and codes.

**VII. Audits and Reports**

Annual audits are made for the City of Somerset by a certified Public Accounting Firm, which will continue in the future.

**VIII. Miscellaneous**

The City of Somerset presently maintains liability and property insurance, Workmen's Compensation Insurance and offers medical insurance to City employees. The City of Somerset is adequately bonded and will continue such insurance coverage in the future.

The Council regularly meets twice a month at City Hall (400 East Mt. Vernon Street, Somerset, Kentucky) and often has special meetings. The regular meetings are the second and fourth Monday of each month at 7 p.m.